

Band Club Constitution
Moses Lake High School (MLHS)

Article I Name and Purpose

Section 1:

This constitution outlines the function and procedures of the “Band Club of Moses Lake High School”, which may be referred to as “Band Club” or simply “band”.

Section 2:

The purpose of the Band Club of MLHS is to facilitate the student led support of the MLHS Band’s extracurricular activities in collaboration with the MLHS Associated Student Body (ASB) and the Moses Lake Booster’s Club.

- A) Support of the MLHS Band includes the planning and organization of the attendance of festivals, competitions, community events, and other band related activities, and the raising and managing of funds for these activities.

Article II Membership

Section 1:

To be a member of the Band Club, one must meet the following standards.

- A) Be enrolled as a student of MLHS having paid the annual fee for MLHS ASB.
- B) Be enrolled in a class in the band program of MLHS for at least one semester.
- C) Be enrolled in a class in the band program of MLHS during the full term of membership in the Band Club.

Section 2:

Enrollment in the MLHS band program implies membership in the MLHS Band Club.

Article III Officers

Section 1:

The student officers of the Band Club are either elected officers or appointed officers.

- A) The elected officers are the President, Vice President, Treasurer, Secretary, and Historian. Additionally, any class in the band program without an elected officer in the Band Club will elect a Representative.
- B) The assigned officers are Equipment Managers, Librarians, Drum Majors, and any other officers appointed directly by the Band Coordinator.

Section 2:

To be considered as a candidate for the position of an elected office, one must fulfil the following requirements.

- A) Be a member of the Band Club of MLHS as defined by Article II of this constitution.
- B) Plan to enroll in classes in the MLHS band program for the duration of the term of office.
- C) Have a cumulative GPA (grade point average) of 2.5 or above.
- D) Have observed a meeting of the Band Club Executive Board.

Section 3:

Elections for offices in the Band Club will use the following procedure.

- A) Each April the Band Coordinator, and Band Club Executive Board will present the members of the Band Club with a written outline of the responsibilities of each office, the requirements to run for an office, the dates of any planned meetings of the current executive board (also posted on the band calendar), and the due date for applications in May.
- B) At this time the Band Coordinator, and Band Club Executive Board will also make an application to run as candidate for an elected office available to all members of the band club.
- C) A complete application will include the following:
 - a. The name of the band member running for office.
 - b. The name of the office the candidate is running for.
 - c. The date of an executive board meeting the candidate has observed.
 - d. The candidate's signature confirming that the candidate plans to enroll in a class or classes in the MLHS band program for the full term of office, has read and plans to fulfil responsibilities of the office, and has cumulative high GPA of at least 2.5.
 - e. The signature of another member of the band program who supports the band member's candidacy.
 - f. A written statement, of 50 to 100 words, stating why the candidate believes he/she is the right choice for the office.
- D) Within one week of the application due date a ballot will be assembled by the members of the Executive Board including a list of the offices open for election, the names of the candidates running for each office, and each candidate's statement of why they are the right choice for the office.
- E) If the number of candidates running for an office exceeds four candidates, there will be a primary election for that position. Primary elections for an office will eliminate all but the two candidates with the greatest number of votes. Primary elections for different offices will be held on different days beginning with the President, followed by the Vice President, then the Treasurer, then the Secretary, and lastly the Historian. A candidate who is eliminated in a primary election may submit their candidacy to another office with a later primary.

- F) Each candidate for the office of President must visit each class in the band program and give a brief speech of two to three minutes stating the candidate's reasons for running for the office and why the candidate thinks he or she will be the right choice for the office.
- G) Numbered but anonymous copies of the ballot will now be given to each member of the band who is planning to maintain membership in the band club for the following year. Each band member receiving a ballot will sign on a list the names of voting band members confirming the receipt of a ballot.
- H) Ballots will be collected the same day.
- I) The senior officers will count the votes from the ballots. If there are no senior officers the Band Coordinator will appoint officers to count the votes.
- J) The candidate with the most votes is elected for the office and their term begins after graduation. If the vote counts of two or more candidates for an office are within 5% of each other, there will be an immediate recount. In the event of a tie, another ballot will be issued with the names of the leading candidates only. If the second vote ties, and the tied candidates are in different grades, than the more senior candidate will be awarded the office.
- K) An elections for the Representative of a class unrepresented in the Band Club Executive Board will be held in September.

Section 4:

Assigned officers will be appointed by the Band Coordinator and can be removed from office by the Band Coordinator.

Section 5:

- A) Members elected to office are expected to hold their office during the term of office they are elected for.
- B) In the case of the resignation or removal of an elected officer, an election for a replacement officer who will serve until the completion of the present term will be held within two weeks, or the band coordinator will appoint an interim officeholder.
- C) Elected officers must attend band club meetings and meetings of the executive board regularly. If an elected officer cannot attend, will be late to, or plans to leave early from a meeting that officer is expected to present a written explanation to the Band Club President or the Band Coordinator at least 24 hours prior to the scheduled start of the meeting.
- D) To impeach (put on trial for removal from office) an elected officer, a written report of the officer's misconduct must be submitted to the Band Coordinator with signatures from a majority of the elected band officers or signatures from fifty band members.

Section 6:

Officers of the Band Club are expected to be model band members, inform band classes of Band Club activities, and fulfil other duties to manage the Band Club including the following.

- A) The duties of the President will include:
 - a. Leading the administration of the band club.
 - b. Presiding over Band Club meetings.
 - c. Presiding over Executive Board meetings.
 - d. Attending Band Booster meetings, and giving a report of band activities to the Band Boosters.
 - e. Attending ASB meetings.
- B) The duties of the Vice President will include:
 - a. Assuming the duties of the president in the absence of the president.
 - b. Assisting the president in administration of the band club.
 - c. Attending Band Club meetings.
 - d. Attending Executive Board meetings.
 - e. Attending Band Booster meetings.
- C) The duties of the Treasurer will include:
 - a. Attending band club meetings.
 - b. Attending Executive Board meetings.
 - c. Signing requisitions approved by the Band Coordinator.
 - d. Collecting money form ASB fund raisers.
 - e. Attending Band Booster meetings.
- D) The duties of the Secretary will include:
 - a. Attending band club meetings.
 - b. Attending Executive Board meetings.
 - c. Keeping accurate records of all band meetings and expenditures.
 - d. Keeping and updating records and minutes in the Band Club files.
 - e. Researching pertinent information for the Band Club.
 - f. Attending Band Booster meetings.
- E) The duties of the Historian will include:
 - a. Attending Band Club meetings.
 - b. Attending Executive Board meetings.
 - c. Collecting and assembling photographic records of Band Club activities.
 - d. Attending Band Booster meetings.
- F) The duties of a band class Representative will include:
 - a. Attending Band Club meetings.
 - b. Attending Executive Board meetings.
 - c. Attending Band Booster meetings.
 - d. Reporting to the band class the officer is representing.

Article IV Band Coordinator

Section 1:

The Band Coordinator is the Director of bands appointed by school administration.

Section 2:

The Band coordinator acts as the executive board advisor.

Section 3:

All Band activities are subject to the approval of the band coordinator and school principal.

Article V Meetings

Section 1:

Meetings of the Band Club shall be open meetings and can be scheduled as needed.

Section 2:

Meetings of the Executive Board will be closed to the public with the exception of Band Coordinators, other school faculty, and invited guests.

- A) The Executive Board is comprised of the officers of the band.
- B) The Executive Board coordinates all Band Club activities.

Article VI Committees

Section 1:

Committees can be established to coordinate individual events.

- A) The Band President is an ex officio member of all committees.
- B) The Band Coordinator is an ex officio member of all committees.
- C) A band member appointed by the executive board will preside over each committee.

Article VII Amendments

Section 1:

A petition with 50 signatures is needed to propose an amendment to this constitution.

Section 2:

A proposed amendment must be passed with a 55% majority of band members.

Section 3:

An amendment altering the meaning of section 1 or 2 of this article must be passed with a two thirds majority of band members.